

## NewYork-Presbyterian Queens

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Hospital Policy and Procedure Manual

Policy Number: 9200-219

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### RESIDENT TRANSFERS

Residents are considered as transfer residents under several conditions including: moving from one program to another within the same or different sponsoring institution; when entering a PGY 2 program requiring a preliminary year even if the resident was simultaneously accepted into the preliminary PGY 1 program and the PGY 2 program as part of the match.

- 1.0 Before accepting a transfer resident, the program director of the 'receiving program' must obtain written or electronic verification of previous educational experiences and a summative competency-based performance evaluation from the current program director.
- 1.1 Residency programs must receive verification of each applicant's level of competency in the required clinical field using ACGME or CanMEDS Milestone assessments from the prior training program.
- 1.2 A copy of the verification and Milestone assessments must be forwarded to the Office of Graduate Medical Education to complete the credentialing of the transferring resident.
- 2.0 A program director must provide timely verification of residency education and summative performance evaluations for residents who leave the program prior to completion.

***The term 'transfer resident' and the responsibilities of the two program directors noted above do not apply to a resident who has successfully completed a residency and then is accepted into a subsequent residency or fellowship program.***

### Approvals Obtained electronically via NAVEX Global Policy Module

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