




Meeting Title:	NYP Queens DSRIP Palliative Care Project Sub-Committee	Meeting Date:	November 20 th , 2017
Facilitator(s):	Caroline Keane & Cynthia Pan, M.D	Meeting Time:	2:45 PM – 3:30 PM
Conference Room:	NYPQ Radiation Oncology Room Call in : 1-866-692-4538		Passcode: 26098085#

Meeting Purpose:

DSRIP Project Implementation

#	Topic	Document	Responsible Person
1.	Welcome & Purpose	-	C. Keane C. Pan, M.D.
2.	Approve Meeting Minutes – 10/23/17	 NYPQ PPS Palliative Care Minutes 10.23.1	C. Keane
3.	Recruiting Nurse Practitioner – a NP was found and is in the hiring/credentialing process internally		C. Keane/ C. Pan
4.	<p>DY3 Task Tracker for SNFs and Hospices:</p> <p>Milestone# 1: Integrate Palliative Care into practice model of participating Nursing Homes.</p> <p>Metric/Deliverable: PPS has integrated palliative care into Nursing Homes in alignment with project requirements.</p> <p>Minimum Documentation: Agreements with SNFs committing to integrate Palliative Care into the practice model.</p> <ul style="list-style-type: none"> • Policies and procedures on Palliative Care referrals/ education • Are there any policies the partners would like to share with the committee? <p>-----</p> <p>Milestone# 2: Contract or develop partnerships with community and provider resources, including Hospice, to bring the palliative care supports and services into the nursing home.</p>	 SNF Palliative Care Task Tracker DY3.xls  Palliative Project Plan DY3.pdf	C.Keane/ C. Dunkley

	<p>Metric/Deliverable: The PPS has developed partnerships with community and provider resources including Hospice to bring the palliative care supports and services into the nursing home.</p> <p>Minimum Documentation: Agreements between the PPS and community and provider resources including Hospice.</p> <ul style="list-style-type: none"> • Hospice Vendor Agreement • Hospice education with sign in sheets • Possibility of Medical Directors having rounds in SNFs? 		
5.	<p>MOLST and eMOLST Training and Implementation</p> <ul style="list-style-type: none"> • 1st Cohort : 5 SNFs for eMOLST implementation <ul style="list-style-type: none"> ▪ The Pavilion ▪ New Franklin ▪ Cliffside ▪ LICC ▪ Silvercrest • eMOLST rollout plan internally first 		C. Keane/ C. Pan
6.	Questions & Open Discussion	-	C. Keane
7.	Adjourn	-	-

New York-Presbyterian/Queens PPS

Project 3.g.ii –Palliative Care Project

Project Committee Meeting

November 20th, 2017 2:45 PM –3:15 PM EST

Attendees: K. Fung (NYPQ), J. Faison (NYPQ), M. D’Urso (NYPQ), L. McConnell (NYPQ), S. Schauman (NYPQ), C. Duffy (St. Mary’s), M. Stulmen (QBEC), E. Stulamen (Dry Harbor), M. Dutch (Forest View), C. Watson (Ozanam Hall), D. Muskin (The Grand) J. Faison (NYPQ), C. Keane (NYPQ)

Topic	Discussion	Actions
1. Agenda:	<ul style="list-style-type: none"> • Welcome & Purpose • Approve Meeting Minutes • Recruiting NP • DY3 Deliverables • MOLST and eMOLST 	<ul style="list-style-type: none"> • N/A
2. Approve Meeting Minutes : C. Keane	<ul style="list-style-type: none"> • The Committee reviewed the meeting minutes from 11.29.17 	<ul style="list-style-type: none"> • The Committee unanimously approved the meeting minutes.
3. Recruiting NP: C. Keane	<ul style="list-style-type: none"> • The PPS hired a Nurse Practitioner; she will join palliative care committee meetings in the future. 	<ul style="list-style-type: none"> • N/A
4. DY3 Deliverables: C. Keane	<p>Milestone# 1: Integrate Palliative Care into practice model of participating Nursing Homes.</p> <p>Metric/Deliverable: PPS has integrated palliative care into Nursing Homes in alignment with project requirements.</p> <p>Minimum Documentation: Agreements with SNFs committing to integrate Palliative Care into the practice model.</p> <ul style="list-style-type: none"> • Palliative care/comfort care has been integrated into the practice mode with SNF partners. When the plan of care requires care comfort care, the SNF staff 	<ul style="list-style-type: none"> • PPS Partners please send the PMO proof of an agreement or contract with a hospice or palliative care onsite. • Please send policies and procedures on referrals to palliative care to the PMO.

Topic	Discussion	Actions
	<p>will educate patients and their families during the patient’s stay at the nursing home.</p> <p>Milestone# 2: Contract or develop partnerships with community and provider resources, including Hospice, to bring the palliative care supports and services into the nursing home.</p> <p>Metric/Deliverable: The PPS has developed partnerships with community and provider resources including Hospice to bring the palliative care supports and services into the nursing home.</p> <p>Minimum Documentation: Agreements between the PPS and community and provider resources including Hospice.</p> <ul style="list-style-type: none"> • Contracting with community hospice and palliative care providers will allow the SNFs to avail themselves of the hospice services, such as support services, trainings and emotional support to patients and their families. 	<ul style="list-style-type: none"> • PPS partners please submit pending palliative care deliverables through performance logic webforms.
<p>5. MOLST and eMOLST Training and Implementation C. Keane</p>	<p>MOLST and eMOLST Training and Implementation</p> <ul style="list-style-type: none"> • 1st Cohort : 5 SNFs for eMOLST implementation <ul style="list-style-type: none"> ▪ The Pavilion ▪ New Franklin ▪ Cliffside ▪ LICC ▪ Silvercrest <p>eMOLST rollout plan :</p> <ul style="list-style-type: none"> • C. Pan and C. Keane are currently revising the Advanced Care Plan policy to include follow up protocols for patients that best fit NYPQ. • The PMO will roll out the eMOLST implementation plan with the ED and palliative care department to be prepared to receive incoming MOLST from SNFs. 	<ul style="list-style-type: none"> • The PMO will update the committee when the education materials are released.

Topic	Discussion	Actions
6. Questions & Open Discussion		-
7. Adjourn		-