







<b>Meeting Title:</b>	<b>NYP/Q DSRIP SNF Project Sub-Committee</b> Projects: 2.b.v & 2.b.vii	<b>Meeting Date:</b>	July 24 <sup>th</sup> , 2017
<b>Facilitator(s):</b>	Caroline Keane	<b>Meeting Time:</b>	3:30 PM – 4:15 PM
<b>Conference Room:</b>	Radiation Oncology Room Call-in : 866-692-4538		Passcode: 26098085#

**Meeting Purpose:**

1. DSRIP Project Implementation – Milestones & Tasks

#	Topic	Document	Responsible Person
1.	Welcome & Purpose	-	C. Keane
2.	Approve Meeting Minutes –05/22/17	 NYPQ PPS SNF Meeting Minutes 5.22	C. Keane
3.	Warm Handoff rollout- Updates <ul style="list-style-type: none"> <li>• SNF-Hospital warm handoff</li> <li>• ED Nursing Home Transfer Form</li> <li>• 5 SNFs met with HANYS for a kick off meeting to decrease readmission rates</li> </ul>	 Warm Handoff SNF -Hospital-ED Transfer   NYPQ ED NURSING HOME TRANSFER FOI   warm handoff_March 2017 FINAL.pdf	C. Keane
4.	<b>MOLST and eMOLST Training and Implementation</b> <ul style="list-style-type: none"> <li>• New Franklin’s – experience with eMOLST</li> <li>• 1<sup>st</sup> Cohort : 5 SNFs for eMOLST implementation <ul style="list-style-type: none"> <li>○ Survey Cohort for Readiness of Implementation <ul style="list-style-type: none"> <li>▪ New Franklin</li> <li>▪ Silvercrest</li> <li>▪ Cliffside</li> <li>▪ The Pavilion at Queens</li> <li>▪ LICC</li> </ul> </li> </ul> </li> <li>• Single Sign on update</li> </ul>	 New Franklin Advanced Directive E	D. Murray C. Keane/ C. Pan

5.	<p><b>Hospital Rate Benchmark Report &amp; Benchmark</b>          New Form to standardize data collection :</p> <ul style="list-style-type: none"> <li>• Please submit your readmission to hospitals rate for the quarter (March 2017-May 2017 )</li> <li>• Are we using the INTERACT hospitalization rate tracker ?</li> </ul>	 NYPO SNF Readmission rates.pd	C. Keane/ C. Dunkley
6.	Questions & Open Discussion		
7.	Adjourn	-	-

# New York-Presbyterian/Queens PPS

Project 2.b.v & 2.b.vii –SNF

*Project Committee Meeting*

*July 24<sup>th</sup>, 2017 3:30pm –4:15pm EST*

**Attendees:** :C. Watson (Ozanam Hall ) E. Lishansky (Dry Harbor), C. Keane (NYPQ), K. Wiltshire (Elmhurst), D. Lawson (Silvercrest), C. Duffy (St. Mary’s ), C. Dunkley (NYPQ), E. Roy ( The Pavilion ), C. Moskowitz (Holliswood ), Audrey (Margaret Tietz), D. Murray (New Franklin), A. Pelman (Union Plaza), J. Pavia (Dry Harbor), M. Gallardo (Rego Park )

Topic	Discussion	Actions
<b>1. Agenda:</b>	<ul style="list-style-type: none"> <li>Welcome &amp; Purpose</li> <li>Approve Meeting Minutes</li> <li>Warm Handoff Rollout Updates</li> <li>MOLST &amp; eMOLST training and Implementation</li> <li>Hospital Readmission Rate Report</li> </ul>	<ul style="list-style-type: none"> <li>N/A</li> </ul>
<b>2. Approve Meeting Minutes :</b> C. Keane	<ul style="list-style-type: none"> <li>The Committee reviewed the meeting minutes from 5/22/17</li> </ul>	<ul style="list-style-type: none"> <li>The Committee unanimously approved the meeting minutes.</li> </ul>
<b>3. Warm Handoff Policy Updates:</b> C. Keane	<ul style="list-style-type: none"> <li>HANYS kicked off the first readmission initiative meeting with 5 SNFs to decrease readmission rate. The cohort is at full capacity and the PMO will update the committee of the progress made.</li> <li>PMO is asking for all SNFs to keep a log of warm hand offs to the hospital going forward.</li> <li>The PMO presented the SNF Committed with the Warm Handoff Policy aligning with the MAX series workshop that C. Keane and D. Lawson have attended. Silvercrest and New Franklin did the first Warm Handoff policy pilot have received a positive response.</li> </ul>	<ul style="list-style-type: none"> <li>Review and train staff on the Warm Hand off as we are rolling out the warm hand off to all SNFs.</li> <li>Partners track all patients that have had a warm hand off through a log.</li> </ul>
<b>4. eMOLST Training and Implementation:</b> C. Keane/C. Dunkley	<ul style="list-style-type: none"> <li>The Committee will start with 5 SNFs for the first cohort and educate and train staff for eMOLST implementation once single sign on is live.</li> <li>5 SNFs are The Pavilion, New Franklin, Cliffside, Silvercrest, LICC</li> <li>New Franklin spoke about their experience implementing Emolst at their facility. They had a challenge reconciling MOLST and eMOLST (What is on the order versus what is on the MOLST). It was also a challenge having multiple user names and password sign on throughout the facility. They noticed other facilities and hospitals were not using</li> </ul>	<ul style="list-style-type: none"> <li>Please submit physician champion and system champion at each SNF.</li> </ul>

Topic	Discussion	Actions
	<p>eMOLST therefore they were unable to use it to the full capacity. It was beneficial for doctors to see a list of patients that need to be seen instead of searching for patients on the floors.</p>	
<p><b>5. Hospital Rate Report:</b> C. Dunkley</p>	<p>Please submit readmission to all hospital rates every quarter.</p> <ul style="list-style-type: none"> <li>• The PMO will be tracking the readmission rate to show decrease in rate throughout the implementation of INTERACT.</li> <li>• PMO introduced a new form to maintain consistency and ease of reporting readmission rates to the state.</li> <li>• Please implement the hospital rate tracker in your facility to produce the requested data.</li> </ul>	<ul style="list-style-type: none"> <li>• Please submit readmission to all hospital rates for the quarter.</li> </ul>