





Meeting Title:	NYP Queens DSRIP Palliative Care Project Sub-Committee	Meeting Date:	October 23 rd , 2017
Facilitator(s):	Caroline Keane & Cynthia Pan, M.D	Meeting Time:	2:45 PM – 3:30 PM
Conference Room:	NYPQ Radiation Oncology Room Call in : 1-866-692-4538		Passcode: 26098085#

Meeting Purpose:

DSRIP Project Implementation

#	Topic	Document	Responsible Person
1.	Welcome & Purpose	-	C. Keane C. Pan, M.D.
2.	Approve Meeting Minutes – 09/25/17	 NYPQ PPS Palliative Care Minutes 9.25.17	C. Keane
4.	Recruiting Nurse Practitioner – a NP was found and is in the hiring/credentialing process internally		C. Keane/ C. Pan
	Provider and community resources	 Palliative Community and Provider Resourc	
6.	<p>DY3 Task Tracker for SNFs and Hospices:</p> <p>Milestone# 1: Integrate Palliative Care into practice model of participating Nursing Homes.</p> <p>Metric/Deliverable: PPS has integrated palliative care into Nursing Homes in alignment with project requirements.</p> <p>Minimum Documentation: Agreements with SNFs committing to integrate Palliative Care into the practice model.</p> <ul style="list-style-type: none"> • Policies and procedures on Palliative Care referrals/ education • Are there any policies the partners would like to share with the committee? <p>-----</p> <p>Milestone# 2: Contract or develop partnerships with</p>	 SNF Palliative Care Task Tracker DY3.xls)	C.Keane/ C. Dunkley

	<p>community and provider resources, including Hospice, to bring the palliative care supports and services into the nursing home.</p> <p>Metric/Deliverable: The PPS has developed partnerships with community and provider resources including Hospice to bring the palliative care supports and services into the nursing home.</p> <p>Minimum Documentation: Agreements between the PPS and community and provider resources including Hospice.</p> <ul style="list-style-type: none"> • Hospice Vendor Agreement • Hospice education with sign in sheets 	 Palliative Project Plan DY3.pdf	
8.	<p>MOLST and eMOLST Training and Implementation</p> <ul style="list-style-type: none"> • 1st Cohort : 5 SNFs for eMOLST implementation <ul style="list-style-type: none"> ▪ The Pavilion ▪ New Franklin ▪ Cliffsides ▪ LICC ▪ Silvercrest • eMOLST rollout plan • Upcoming eMOLST education modules 		C. Keane/ C. Pan
9.	Questions & Open Discussion	-	C. Keane
10.	Adjourn	-	-

New York-Presbyterian/Queens PPS

Project 3.g.ii – Palliative Care Project

Project Committee Meeting

October 23rd, 2017 2:45 PM – 3:15 PM EST

Attendees: C. Keane (NYPQ), K. Whiltshire (Elmhurst), J. Pavia (Dry Harbor), E. Lishansky (Dry Harbor), Audrey (Margaret Tietz), D. Murray (Franklin), C. Pan (NYPQ), D. Lawson (Silvercrest), S. Schuman (Parker Jewish), C. Duffy (St. Mary's), A. Pelman (Union Plaza), C. Dunkley (NYPQ), E. Roy (The Pavilion), M. Gallardo (Rego Park), D. Roll (Pavilion @Queens), Haydee Layera (Pavilion @Queens), M. D'Urso (NYPQ)

Topic	Discussion	Actions
1. Agenda:	<ul style="list-style-type: none"> Welcome & Purpose Approve Meeting Minutes Recruiting NP DY3 Deliverables MOLST and eMOLST 	<ul style="list-style-type: none"> N/A
2. Approve Meeting Minutes : C. Keane	<ul style="list-style-type: none"> The Committee reviewed the meeting minutes from 9/25/17 	<ul style="list-style-type: none"> The Committee unanimously approved the meeting minutes.
3. Recruiting NP : C. Keane	<ul style="list-style-type: none"> The PMO is currently recruiting a Palliative Care NP to support the Palliative Care projects and its partners. 	
4. DY3 Deliverables C. Keane/ C. Dunkley	<p>DY3 Deliverables:</p> <p>Milestone# 1: Integrate Palliative Care into practice model of participating Nursing Homes.</p> <p>Metric/Deliverable: PPS has integrated palliative care into Nursing Homes in alignment with project requirements.</p> <p>Minimum Documentation: Agreements with SNFs committing to integrate Palliative Care into the practice model.</p> <p>-----</p> <p>Milestone# 2: Contract or develop partnerships with community and provider resources, including Hospice, to bring the palliative care supports and services into the nursing home.</p>	<ul style="list-style-type: none"> Please send the PMO a proof of an agreement or contract with a hospice or palliative care onsite. Please send any Policies and procedures on referrals to palliative care If you have a policy you would like to share with the committee please send it to THE PMO. .

Topic	Discussion	Actions
	<p>Metric/Deliverable: The PPS has developed partnerships with community and provider resources including Hospice to bring the palliative care supports and services into the nursing home.</p> <p>Minimum Documentation: Agreements between the PPS and community and provider resources including Hospice.</p> <ul style="list-style-type: none"> • Please see attached for the Palliative Care Trackers and submit documents through the PL webform. 	
<p>5. MOLST and eMOLST C. Keane/ C. Dunkley</p>	<ul style="list-style-type: none"> • The Committee will start with 5 SNFs for the first cohort and educate and train staff for eMOLST implementation once single sign on is live. • 5 SNFs are The Pavilion, New Franklin, Cliffside, Silvercrest, LICC • The PMO will be sending out palliative care education modules for the PMO to complete at 80% compliance. 	<ul style="list-style-type: none"> • The PMO will update the committee when education modules are released.