




<b>Meeting Title:</b>	<b>NYP Queens DSRIP Palliative Care Project Sub-Committee</b>	<b>Meeting Date:</b>	February 12 <sup>th</sup> , 2018
<b>Facilitator(s):</b>	Caroline Keane & Cynthia Pan, M.D	<b>Meeting Time:</b>	2:45 PM – 3:30 PM
<b>Conference Room:</b>	MRI Conference Room Call in : 1-866-692-4538		Passcode: 26098085#

**Meeting Purpose:**

DSRIP Project Implementation

#	Topic	Document	Responsible Person
1.	Welcome & Purpose	-	C. Keane C. Pan, M.D.
2.	Approve Meeting Minutes – 11/20/17	 NYPQ PPS Palliative Care Minutes 11.20.17	C. Keane
3.	Recruiting Nurse Practitioner – Hoda Abdelaziz, NP		C. Dunkley/ C. Pan
4.	<p><b>DY3 Task Tracker for SNFs and Hospices:</b></p> <p><b>Milestone# 1:</b> Integrate Palliative Care into practice model of participating Nursing Homes.</p> <p><b>Metric/Deliverable:</b> PPS has integrated palliative care into Nursing Homes in alignment with project requirements.</p> <p><b>Minimum Documentation:</b> Agreements with SNFs committing to integrate Palliative Care into the practice model.</p> <ul style="list-style-type: none"> <li>• Policies and procedures on Palliative Care referrals/ education</li> <li>• Are there any policies the partners would like to share with the committee?</li> </ul>	 SNF Palliative Care Task Tracker DY3.xlsx	C.Keane/ C. Dunkley
5.	<ul style="list-style-type: none"> <li>• PCOS\IPOS New forms</li> </ul>	 Palliative Care Measures Guidance.	
6.	Questions & Open Discussion	-	C. Keane
7.	Adjourn	-	-

# New York-Presbyterian/Queens PPS

## Project 3.g.ii –Palliative Care Project

*Project Committee Meeting*

*February 13<sup>th</sup> 2018 2:45 PM –3:15 PM EST*

**Attendees:** K. Fung (NYPQ), C. Duffy (St. Mary’s), M. Salomon), E. Linchasky (Dry Harbor), M. Dutch (Forest View), C. Keane (NYPQ) , G. Defeo (VNSNY), Cipora Moskowitz (Holliswood), Jay Sing (Margaret Tietz ), John –Diaz Chiamack (Hospice of NY ), A. Marchand (Margaret Tietz) , K. Wiltshire (Elmhurst )

Topic	Discussion	Actions
<b>1. Agenda:</b>	<ul style="list-style-type: none"> <li>• Welcome &amp; Purpose</li> <li>• Approve Meeting Minutes</li> <li>• Recruiting NP</li> <li>• DY3 Deliverables</li> <li>• MOLST and eMOLST</li> </ul>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>
<b>2. Approve Meeting Minutes :</b> C. Keane	<ul style="list-style-type: none"> <li>• The Committee reviewed the meeting minutes from 11.20.17</li> </ul>	<ul style="list-style-type: none"> <li>• The Committee unanimously approved the meeting minutes.</li> </ul>
<b>3. Recruiting NP:</b> C. Keane	<ul style="list-style-type: none"> <li>• The Committee introduced Hoda Abdelaziz the new NP to aid in education in the nursing homes.</li> </ul>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>
<b>4. DY3 Deliverables:</b> C. Keane	<p><b>Milestone# 1:</b> Integrate Palliative Care into practice model of participating Nursing Homes.</p> <p><b>Metric/Deliverable:</b> PPS has integrated palliative care into Nursing Homes in alignment with project requirements.</p> <p><b>Minimum Documentation:</b> Agreements with SNFs committing to integrate Palliative Care into the practice model.</p> <ul style="list-style-type: none"> <li>• Palliative care/comfort care has been integrated into the practice mode with SNF partners. When the plan of care requires care comfort care, the SNF staff</li> </ul>	<ul style="list-style-type: none"> <li>• PPS Partners please send the PMO proof of an agreement or contract with a hospice or palliative care onsite.</li> <li>• Please send policies and procedures on referrals to palliative care to the PMO.</li> </ul>

Topic	Discussion	Actions
	<p>will educate patients and their families during the patient’s stay at the nursing home.</p> <p><b>Milestone# 2:</b> Contract or develop partnerships with community and provider resources, including Hospice, to bring the palliative care supports and services into the nursing home.</p> <p><b>Metric/Deliverable:</b> The PPS has developed partnerships with community and provider resources including Hospice to bring the palliative care supports and services into the nursing home.</p> <p><b>Minimum Documentation:</b> Agreements between the PPS and community and provider resources including Hospice.</p> <ul style="list-style-type: none"> <li>Contracting with community hospice and palliative care providers will allow the SNFs to avail themselves of the hospice services, such as support services, trainings and emotional support to patients and their families.</li> </ul>	<ul style="list-style-type: none"> <li>PPS partners please submit pending palliative care deliverables through performance logic webforms.</li> </ul>
<p><b>5. PCOS/IPOS</b></p>	<ul style="list-style-type: none"> <li>The PPS will be using new IPOS forms to submit with each patient for actively engaged patients. The PMO will be having a webinar to explain the importance of the new forms and how to complete them.</li> </ul>	<ul style="list-style-type: none"> <li>Please continue to submit the forms to Kimberly</li> <li>The PMO will inform the committee of webinar dates.</li> </ul>
<p><b>6. Questions &amp; Open Discussion</b></p>		<p>-</p>
<p><b>7. Adjourn</b></p>		<p>-</p>