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| **Meeting Title:** | **NYP/Q DSRIP SNF Project Sub-Committee**Projects: 2.b.v & 2.b.vii | **Meeting Date:** | November 3, 2016 |
| **Facilitator(s):** | Caroline Keane  | **Meeting Time:** | 3:00 PM – 4:00 PM |
| **Conference Room:** | Radiation Oncology Room  |  |  |

**Meeting Purpose:**

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| 1. DSRIP Project Implementation – Milestones & Tasks
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| **#** | **Topic** | **Document** | **Responsible Person** |
| 1. | Welcome & Purpose | - | C. Keane |
| 2. | Approve Meeting Minutes – 9/8/16 |  | C. Keane |
| 3. | Root Cause Analysis Meeting* Friday, December 2nd 9am-10:30am
 | -- | C. Keane |
| 5. | INTERACT – 1st Training Session Survey & Implementation Plan * 21 attendees completed the INTERACT survey
* 67% of the attendees reported to implement Stop and Watch First in their facility.
 |  | C. Keane/S.Choudhury |
| 6. | INTERACT 2nd Training session Dates: November14th -15th * 2 member/facility (SNFs that did not participate in 1st session and SNFs that sent 1 person for 1st session)
* 2-day training
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| 8. | Questions & Open Discussion | -- | S.Choudhury |
| 9. | Adjourn | - | - |