

# NewYork-Presbyterian/Queens PPS

## Project 3.g.ii –Palliative Care Project

*Project Committee Meeting*

*May 22, 2017 3:35 PM –4:05pm EST*

**Attendees:** S. Smith (MJHS) , Sister Madeline Fasano (Ozanam Hall ),Carol Odette(Ozanam Hall ). S. Choudhury (NYPQ), C. Keane (NYPQ), K. Whiltshire (Elmhurst), J. Pavia (Dry Harbor), E. Lishansky (Dry Harbor), M. Maltone (Dry Harbor),Audrey (Margaret Tietz), D. Murray (Franklin),C. Pan (NYPQ), D. Lawson (Silvercrest), , M. DaSilva (Parker Jewish ), S. Shuman (Parker Jewish ), J. Kassman (VNSNY Hospice ), M. Hay (NYPQ),M. D’Urso(NYPQ), C. Duffy (St. Mary’s ), A. Pelman (Union Plaza, C. Dunkley (NYPQ), E. Roy (The Pavilion ), M. Rose (Highland )

Topic	Discussion	Actions
1. <b>Agenda:</b>	<ul style="list-style-type: none"> <li>Welcome &amp; Purpose</li> <li>Approve Meeting Minutes</li> <li>SNF Contacts Database/Directory</li> <li>EPEC</li> <li>Recruiting NP</li> <li>DY3 Deliverables</li> <li>PCOS Feedback</li> <li>MOLST and eMOLST</li> <li>Ozanam Hall Presentation</li> </ul>	<ul style="list-style-type: none"> <li>N/A</li> </ul>
2. <b>Approve Meeting Minutes :</b> C. Keane	<ul style="list-style-type: none"> <li>The Committee reviewed the meeting minutes from 4/27/17</li> </ul>	<ul style="list-style-type: none"> <li>The Committee unanimously approved the meeting minutes.</li> </ul>
3. <b>SNF Contacts Database/Directory:</b> C. Dunkley	<ul style="list-style-type: none"> <li>Please see attached for the SNF database. If there are any edits please submit changes to the PMO.</li> </ul>	<ul style="list-style-type: none"> <li>If there are any edits please submit changes to the PMO.</li> </ul>
4. <b>EPEC</b> C. Pan	<ul style="list-style-type: none"> <li>PMO is currently working with SNFs to coordinate the next EPEC sessions..</li> <li>The Survey Results were partner would like Plenary 1 &amp; 2 :Gaps in End-of –Life Care &amp; Legal Issues</li> <li>Modules 1 &amp; 2 : Advanced Care Planning &amp; Communicating Bad News</li> <li>Modules 3 &amp; 4 : Whole Patient Assessment &amp; Pain Management</li> <li>Palliative Care for the Ages</li> <li>Suggestions for future topics: Pediatric Palliative which can be specific to St, Mary’s.</li> <li>C. Kean and C. Pan reviewed a new session topic: A Mock Ethics Committee</li> </ul>	<ul style="list-style-type: none"> <li>If you would like to host an EPEC session please reach out to the PMO.</li> <li>PMO will share dates and sessions once confirmed.</li> </ul>

Topic	Discussion	Actions
<p><b>5. Recruiting NP</b> : C. Keane</p>	<ul style="list-style-type: none"> <li>The PMO is currently recruiting a Palliative Care NP to support the Palliative Care projects and its partners.</li> </ul>	
<p><b>6. DY3 Deliverables</b> C. Keane/ S. Choudhury</p>	<p><b>DY3 Deliverables:</b></p> <p><b>Milestone# 1:</b> Integrate Palliative Care into practice model of participating Nursing Homes.</p> <p><b>Metric/Deliverable:</b> PPS has integrated palliative care into Nursing Homes in alignment with project requirements.</p> <p><b>Minimum Documentation:</b> Agreements with SNFs committing to integrate Palliative Care into the practice model.</p> <p>-----</p> <p><b>Milestone# 2:</b> Contract or develop partnerships with community and provider resources, including Hospice, to bring the palliative care supports and services into the nursing home.</p> <p><b>Metric/Deliverable:</b> The PPS has developed partnerships with community and provider resources including Hospice to bring the palliative care supports and services into the nursing home.</p> <p><b>Minimum Documentation:</b> Agreements between the PPS and community and provider resources including Hospice.</p> <ul style="list-style-type: none"> <li>Please see attached for the Palliative Care Trackers and submit documents through the PL webform.</li> </ul>	<ul style="list-style-type: none"> <li>Please send the PMO a proof of an agreement or contract with a hospice or palliative care onsite.</li> <li>The PMO will notify the SNF if their agreement is audited and discuss which content will be reported to the state.</li> <li>Please send any Policies and procedures on referrals to palliative care.</li> </ul>
<p><b>7. PCOS Feedback</b> C. Keane</p>	<ul style="list-style-type: none"> <li>Franklin reported the PCOS was not helpful; it is more of an outpatient tool that deals with a higher level of cognition.</li> </ul>	
<p><b>8. MOLST and eMOLST</b> C. Keane/ S. Choudhury</p>	<ul style="list-style-type: none"> <li>The Committee will start with 5 SNFs for the first cohort and educate and train staff for eMOLST implementation once single sign on is live.</li> </ul>	<ul style="list-style-type: none"> <li>Please send your Physician Champion and System Champion to the PMO</li> </ul>

Topic	Discussion	Actions
<b>9. Ozanam Hall</b> C. Keane/ S. Choudhury	<ul style="list-style-type: none"><li>• Carol O’Dette from Ozanam Hall shared best practices on how they transitioned from short to long term palliative care.</li><li>• All patients once admitted must have a palliative care plan ,</li></ul>	<ul style="list-style-type: none"><li>• PMO will share documents with the committee.</li></ul>