**NewYork-Presbyterian/Queens PPS**

Project –Palliative Care Sub-Committee

*Project Committee Meeting*

*May 19th, 2016 11:00am – 11:30am EST*

**Attendees**: C. Keane (NYPQ), C. Duffy (St. Mary ) S. Kalinowski (NYP/Q), C. Pan (NYP/Q), Mary Ann (St. Marys) Adina (Union Plaza) J (QBEC) ,S.Shuman (Parker Jewish) ,C. Pan (NYPQ) K. Fung (NYPQ) C. Dunkley (NYPQ ) ,E. Frankel (Parker Jewish )

| **Topic** | **Discussion** | **Actions** |
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| 1. **Agenda:**
 | * Welcome & Purpose
* Approve Meeting Minutes
* EPEC Training schedule & Registration update
* Palliative Care Outcome Scale
* MOLST & eMOLST
* Engaged Patient
* DY2,Q1 and DY2,Q2
* Questions/Discussion
 | * N/A
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| 1. **Approve Meeting minutes:**

Team | * Committee reviewed meeting minutes from 4/21/16 meeting.
 | * Committee voted to unanimously approve the meeting minutes.
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| 1. **EPEC Training Schedule & Registration:**

C. Pan  | * Dr. Pan reported the EPEC session was a success the partner were very engaged.
* EPEC registration forms will be administered to the partners and need to be sent to the PMO.
* Upon completing all sessions each attendee will be EPEC certified.
 | * Partners must send PMO registration forms with attendees.
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| 1. **Palliative Care Outcome Scale:**

C. KeaneC. Pan | * The Palliative Care outcome must be administered to palliative patients to achieve AV .
* Committee must decide to use patient administered or staff administered version.
	+ If staff administered will a CNA ,Nurse or social worker administer it
	+ How often will it be administered to patients
	+ Do Staff need to be trained on how to fill out these forms?
 | * Partners will email the PMO feedback.
* Union Plaza has offered to do a pilot for the PPS
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| 1. **MOLST & eMOLST:**

Committee  | * NYPQ has installed a link in the Emolst on Allscripts
* St. Mary’s is currently using MOLST on paper.
* Many partners are concerned that is time consuming.
* QBEC is currently using MOLST on paper.
* The Committee was concerned if they use eMOLST it may not be compatible with another hospital or facility that is using paper MOLST.
 | * Partner should send the status to the PMO as well as any training needs.
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| 1. **Enagaged Patients :**

S. Kalinowski | * Dy2 Began April 1st 2016 therefore partners must send in engaged Patients to the PMO.
* Any patient who receives palliative care can be reported regardless if they were reported in dy1 if they are still receiving care.
 | * Partner should send engaged patients to the Data Analyst.
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| 1. **DY2,Q1 and DY2,Q2:**

S. Kalinowski  | * Please email Palliative Care Champions to Coleen (cod9034@nyp.org) by 6/3/16.
* The Committee reviewed the DY1,Q4 & DY2,Q1 Deliverables to ensure the deliverables and metrics are met
 | * Partner should email Palliatve Care Champion to PMO.
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