**NewYork-Presbyterian/Queens PPS**

Project –Palliative Care Sub-Committee

*Project Committee Meeting*

*May 19th, 2016 11:00am – 11:30am EST*

**Attendees**: C. Keane (NYPQ), C. Duffy (St. Mary ) S. Kalinowski (NYP/Q), C. Pan (NYP/Q), Mary Ann (St. Marys) Adina (Union Plaza) J (QBEC) ,S.Shuman (Parker Jewish) ,C. Pan (NYPQ) K. Fung (NYPQ) C. Dunkley (NYPQ ) ,E. Frankel (Parker Jewish )

| **Topic** | **Discussion** | **Actions** |
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| 1. **Agenda:** | * Welcome & Purpose * Approve Meeting Minutes * EPEC Training schedule & Registration update * Palliative Care Outcome Scale * MOLST & eMOLST * Engaged Patient * DY2,Q1 and DY2,Q2 * Questions/Discussion | * N/A |
| 1. **Approve Meeting minutes:**   Team | * Committee reviewed meeting minutes from 4/21/16 meeting. | * Committee voted to unanimously approve the meeting minutes. |
| 1. **EPEC Training Schedule & Registration:**   C. Pan | * Dr. Pan reported the EPEC session was a success the partner were very engaged. * EPEC registration forms will be administered to the partners and need to be sent to the PMO. * Upon completing all sessions each attendee will be EPEC certified. | * Partners must send PMO registration forms with attendees. |
| 1. **Palliative Care Outcome Scale:**   C. Keane  C. Pan | * The Palliative Care outcome must be administered to palliative patients to achieve AV . * Committee must decide to use patient administered or staff administered version.   + If staff administered will a CNA ,Nurse or social worker administer it   + How often will it be administered to patients   + Do Staff need to be trained on how to fill out these forms? | * Partners will email the PMO feedback. * Union Plaza has offered to do a pilot for the PPS |
| 1. **MOLST & eMOLST:**   Committee | * NYPQ has installed a link in the Emolst on Allscripts * St. Mary’s is currently using MOLST on paper. * Many partners are concerned that is time consuming. * QBEC is currently using MOLST on paper. * The Committee was concerned if they use eMOLST it may not be compatible with another hospital or facility that is using paper MOLST. | * Partner should send the status to the PMO as well as any training needs. |
| 1. **Enagaged Patients :**   S. Kalinowski | * Dy2 Began April 1st 2016 therefore partners must send in engaged Patients to the PMO. * Any patient who receives palliative care can be reported regardless if they were reported in dy1 if they are still receiving care. | * Partner should send engaged patients to the Data Analyst. |
| 1. **DY2,Q1 and DY2,Q2:**   S. Kalinowski | * Please email Palliative Care Champions to Coleen ([cod9034@nyp.org](mailto:cod9034@nyp.org)) by 6/3/16. * The Committee reviewed the DY1,Q4 & DY2,Q1 Deliverables to ensure the deliverables and metrics are met | * Partner should email Palliatve Care Champion to PMO. |