**NewYork-Presbyterian/Queens PPS**

Project 2.a.ii & 3.b.i – PCMH & Cardiovascular Project

*Project Committee Meeting*

*November 10, 2016 4:00pm – 5:00pm EST*

**Attendees**: P. Cartmell (NYP/Q), M. Buglino (NYP/Q), S. Williams (Brightpoint), Donna (NYP/Q), S. Choudhury (NYP/Q), M. D’Urso (NYP/Q), A. Somogyi (NYP/Q) C. Dunkley, R. Hopkins (Total Rx), P. Pietro (Alexander Infusion)

| **Topic** | **Discussion** | **Actions** |
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| 1. **Agenda:** | * Welcome & Purpose * Meeting minutes Approval * Milestone 18: Step:4 * Milestone 7 | * N/A |
| 1. **Meeting minutes:**   A. Somogyi, M.D | * Committee reviewed meeting minutes from 10/13/16 meeting. | * Committee voted to unanimously approve the meeting minutes |
| 1. **Milestone #18 Step 4**   D. Cheslick,RN/ S. Choudhury | **Milestone# 18:** Adopt Strategies from the Million Hearts Campaign    **Task Step# 4:**  Build Education Model for Million Hearts Campaign   * Adopt best practices from Broadway Internal medicine * Possibly conduct training session with cardio providers by Dr. Luz Ares and Dr, Carlos Gonzalez | * D. Cheslick and s. Choudhury will reach out to the Million Heart Campaign to get in contact with Dr. Ares and Dr. Gonzalez regarding the training session. * The PMO will notify partners on more information next committee meeting |
| 1. **Milestone 7:**   M. D’Urso/ S. Choudhury | **Milestone# 7:** Develop care coordination teams including use of nursing staff, pharmacists, dieticians and community health workers to address lifestyle changes, medication adherence, health literacy issues, and patient self-efficacy and confidence in self-management  **Metric/Deliverable by 03/31/2017:**   * Care coordination teams are in place and include nursing staff, pharmacists, dieticians, community health workers, and Health Home care managers, where applicable.   **Metric/Deliverable by 03/31/2017:**   * Care Coordination Processes are in place * Alexander Infusion and Total Care Rx collaboratively could aid in medication management on the care coordination team. * The PPS would need to produce a care coordination team roster, care coordination policies and procedures, or standard protocol and treatment plans. * Care coordination minimum requirements include documentation of process and workflow including responsible resources at each stage of the workflow, written training materials, or list of training dates along with the number of staff trained. | * PMO will work with Alexander Infusion and Total Care Rx to develop medication adherence work plan. * The PMO will work on developing other care coordination members to meet the deadline March 31st 2017. |