NewYork-Presbyterian/Queens PPS

Project 3.d.ii - Pediatric Asthma Project

*Project Committee Meeting*

*August 9th, 2016 1:30pam – 2:30 pm EST*

**Attendees**: C. Zaiff (St. Mary), C. Guglielmo (ACQ), H. Jabbar (NYP/Q), C. Duffy (St. Mary’s), C. Dunkley (NYPQ), J. Lavin (MHPWQ), M. Hay (NYPQ) L. McConnell (NYPQ), A. Simmons (NYPQ), M. Durso (NYPQ), E. Roveto (St. Marys), S. Choudhury (NYPQ), N. Siddij (NYPQ) , M. Cartmell

| **Topic** | **Discussion** | **Actions** |
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| 1. **Agenda:**
 | * Welcome & Purpose
* Review & Approve Minutes
* Patient Engagement
* Educate Pediatricians
* Home Assessment Tool/Checklist
* Milestone #1&2
* Virtual Asthma Resource Center
* GNYHA Cultural Competency Training
* Questions/Discussions
 | * N/A
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| 1. **Review Minutes:**

H. Jabbar  | * Review and Approved Minutes from 7.12.16 Meeting
 | * Meeting minutes were unanimously approved.
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| 1. **Patient Engagement:** S. Choudhury

 | * The Asthma Committee should reach their target of 173 engaged patients by DY2,Q2 , September 30th.
* The Pediatric Asthma Center will send the PMO a list of engaged patients weekly. This process will be standardizes and documented.
 | * Partners should send engaged patients to Kimberly Fung (kif9020@nyp.org).
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| 1. **Educate Pediatricians :**

Team | * Educate Pediatrics about the home assessment and education project to expand the PPS partners to facilitate patient engagement.
* St. Mary’s will provide a liaison to help with tracking referrals for the PPS.
* The PPS ‘network is currently open and recruiting pediatricians to help meet patient engagement goals.
 | * The PMO will comprise a list of providers to have the liaison reach out to the providers
* Partners will the PMO new pediatrician providers to consider to add to the network
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| 1. **Home Assessment Tool/Checklist:**

Team | * The Asthma home assessment tool/Checklist needs to be reviewed and approved by the Chair , Dr. Jabbar.
 | * Elvira will send out the Checklist to the Asthma Committee following the meeting.
* Dr. Jabbar will approve the check list once approved.
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| 1. **Milestone #1 Step 5&6:**

Team | **Milestone# 1 Expand asthma home-based self-management program to include home environmental trigger reduction, self-monitoring, medication use, and medical follow-up**Task Step 5...Define partners involved by care outlined in **clinical flow diagram** & review operational needs for workforce, IT, and operational processes. Task Step 6...Utilizing the partner listing, **clinical flow diagram, and best practice standards**, define a timeline to align with the requirement deliverable date of DY3, Q4 as well as the expectations of scale & speed.***(Due: Sep 30, 2016)**** Asthma Coalition has a risk assessment tool to share with the group for homes based self-management.
* St, Mary’s has a document with the Next Steps after the Referrals are given to St. Mary’s.
 | * Claudia will share the risk assessment tool with the committee
* Elvira will share the Next Steps document with the committee.
* The PMO will schedule a meeting with Dr. Jabbar and St. Mary’s to create a work flow outline.
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| 1. **Milestone #2 :**

Team  | **Milestone# 2:** Establish procedures to provide, coordinate, or link the client to resources for evidence-based trigger reduction interventions. Specifically, change the patient’s indoor environment to reduce exposure to asthma triggers such as pests, mold, and second hand smoke.Deliverable: PPS has developed intervention protocols and identified resources in the community to assist patients with needed evidence-based trigger reduction interventions.***(Due: Sep 30, 2016)**** Documentation of process and workflow including responsible resources at each stage of the workflow
* Written training materials
* List of training dates along with number of staff trained
* Patient education materials
 | * Claudia will share with the committee written training materials for school based clinics.
* The PMO will align the Qualitative date with patient engagement to compile data.
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| 1. **Milestone #1 Step #7:**

S. Choudhury  | **Milestone# 1 Expand asthma home-based self-management program to include home environmental trigger reduction, self-monitoring, medication use, and medical follow-up**Task Step 7: Partner with the Cultural Competency sub-committee to include cultural competency & health literacy processes in all aspects of home care * **GNYHA Cultural Competency Training**

Aug 24, Sep 13, Oct 21 | * The Partners will send feedback to the PMO.
* The PMO will send out registration forms to partners for CCHL trainings.
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| 1. **Questions/Discussion :**
 | * Claudia and St. Mary’s liaison will be attending the Queens Pediatric Grand Rounds on October 11th.
* Dr. Jabbar’s risk for the Asthma projects is the workload to complete the homecare referrals will be too much for the providers and hard to track and send to St. Mary’s.
* St. Mary’s provided a mitigation to offer a liaison Linda who will meet and educate the partners.
* The committee suggested to run ER Peds patients and create an outreach list to the providers that enter the NYPQ ED.
 | * St. Mary’s will send out a liaison Linda to assist with educating providers.
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