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| **Meeting Title:** | **NYP/Q DSRIP Asthma Project** | **Meeting Date:** | March 8, 2016 |
| **Facilitator(s):** | H. Jabbar, MD  C. Guglielmo | **Meeting Time:** | 1:00 PM – 2:30 PM |
| **Location:** | St. Mary’s Hospital for Children (29-01 216th St. , Bayside, NY 11360 –Rm 270 -2nd Floor) | | |

**Meeting Purpose:**

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| DSRIP Project Implementation – Committee meeting |

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| **#** | **Topic** | **Responsible Person** | **Document** |
| 1. | Welcome & Purpose | H. Jabbar, MD | - |
| 2. | Review & Approve Minutes | 1. Simmons |  |
| 3. | Asthma Coalition / School Based Clinic Educational Opportunities  - Progress Updates  - Next Steps  - Additional Needs | C. Guglielmo | - |
| 4. | Asthma Home Care Flow Diagram – Updated | A. Simmons |  |
| 5. | Outline Best Practices based on Flow Diagram –   * National Heart, Lung and Blood Institute's National Asthma Education and Prevention Program Guidelines Implementation Panel Report for EPR-3 * Other Best Practices | H. Jabbar  C. Guglielmo |  |
| 6. | Define Next Steps & Needs | Team | - |

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| **Milestone/ Name** | **Status** | **Start Date** | **End Date** |
| Task Step 1...Utilize the National Heart, Lung and Blood Institute's National Asthma Education and Prevention Program Guidelines Implementation Panel Report for EPR-3 to define the PPS best practice protocols. Ensure processes & protocols address utilization of nursing staff, pharmacists, dieticians & CHW's. | In Progress | 8/1/15 | 3/31/16 |
| Task Step 2...Review guidelines with the clinical sub-committee & the Asthma Coalition for revisions. | In Progress | 8/1/15 | 3/31/16 |
| Task Step 3...Review best practice standards & flow diagram with the Asthma Coalition & any other designated CBO's to ensure collaboration & involvement. | DY1, Q4 Report | 1/1/16 | 3/31/16 |

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| 7. | Questions & Open Discussion | - | - |
| 8. | Adjourn | - | - |