




<b>Meeting Title:</b>	NYP/Q DSRIP HIV Partner Collaboration Sub-Committee Project: 4.c.ii	<b>Meeting Date:</b>	September 29, 2017
<b>Facilitator(s):</b>	Dr. Glen Turett/Amanda Simmons	<b>Meeting Time:</b>	12:30pm-1:30 pm
<b>Location:</b>	K.W Board Room Call In: 1-877-594-8353; 79706143#		

**Meeting Purpose:**

1. Review project expectations
2. Define potential collaborations of partners among PPS
3. Identify future state and needs of PPS
4. Ensure completion of all HIV Milestones & Tasks

#	Topic	Responsible Person	Document
1.	Welcome	Dr. Turett	• N/A
2.	Review & Approve Minutes: 6/30/2017	Dr. Turett	 NYPQ PPS HIV Meeting Minutes 06
3.	<p><b>Upcoming Deliverables: All Due DY3 Q3 (12.31.17)</b></p> <p><b>Milestone #4:</b> Design all HIV interventions to address at least two co-factors that drive the virus, such as homelessness, substance use, history of incarceration, and mental health.</p> <p><b>Current Status:</b> The PMO reached out to PPS partners requesting national best practices. All documents must be submitted to the PMO by <b>10.12.17</b>.</p> <p><b>Minimum Documentation:</b> The PMO will collect national best practices from PPS partners.</p> <p>-----</p> <p><b>Future Deliverables: All Due DY3 Q4 (3.31.18)</b></p>	A. Simmons	
4.	<p><b>Milestone #3</b> Launch educational campaigns to improve health literacy and patient participation in healthcare, especially among high-need populations including; Hispanics, lesbian, gay, bisexual, and transgender (LGBT) groups</p> <p><b>Current Status:</b> The PMO leadership team is currently reviewing the educational campaigns submitted by Voces Latinas.</p> <p><b>Minimum Documentation:</b> Ongoing training, the PMO will collect training materials, sign-in sheets and number of staff trained.</p>	A. Simmons	 Health Literacy Campaign Voces Lat   Expansion of Services narrative_M

	<p><b>Milestone #5.</b> Ensure that EHR systems used by participating safety net providers must meet Meaningful Use and PCMH Level 3 standards by the end of demonstration year DY3</p> <p><b>Metric 5.1:</b> EHR meets Meaningful Use Stage 2 CMS requirements (Note: any/all MU requirements adjusted by CMS will be incorporated into the assessment criteria).</p> <p><b>Minimum Documentation:</b> Meaningful use certification from CMS or NYS Medicaid or EHR proof of certification.</p> <p><b>Next Steps:</b></p> <ul style="list-style-type: none"> <li>The PMO will collect meaningful use certification from each participating safety net provider participating in the HIV project using the CMS website.</li> </ul>		
5.	<p><b>Peer-Led Interventions:</b> Brightpoint and ACQC</p> <ul style="list-style-type: none"> <li>Committee Update</li> </ul>	A. Simmons	
6.	Questions & Open Discussion	Team	-
7.	Adjourn	Team	-

# NewYork-Presbyterian/Queens PPS

Project 4.c.ii – HIV Partner Collaboration

*Project Committee Meeting*

*September 29, 12:30-1:30 PM ET*

**Attendees:** T. Pennerman (Elmcor), K. Francois (NYPQ), C. Jennings (Total Care RX) N.Rubio-Torio (Voces Latinas), C. Dunkley (NYPQ), M. Hay (NYPQ) S. Williams (Brightpoint Health), J. Faison (NYPQ)

Topic	Discussion	Actions
1. Agenda:	<ul style="list-style-type: none"> <li>Welcome &amp; Introductions</li> <li>Review &amp; Approve Minutes: 9.29.17</li> <li>Upcoming Deliverables</li> <li>Future Deliverables</li> <li>Peer-Led Interventions</li> </ul>	<ul style="list-style-type: none"> <li>N/A</li> </ul>
2. Review Minutes	<ul style="list-style-type: none"> <li>Review and approved minutes from 9.29.17 meeting.</li> </ul>	<ul style="list-style-type: none"> <li>Meeting Minutes were unanimously approved.</li> </ul>
3. DY3 Q3 (12.31.17)	<p><b>Milestone #4:</b> Design all HIV interventions to address at least two co-factors that drive the virus, such as homelessness, substance use, history of incarceration, and mental health.</p> <p><b>Minimum Documentation:</b> The PMO will collect national best practices from PPS partners.</p> <ul style="list-style-type: none"> <li>Jalen will continue to follow up with PPS partners to collect National Best Practices.</li> <li>The PMO requested to have all national best practices from HIV partners by <b>10.12.17</b>.</li> </ul>	<ul style="list-style-type: none"> <li>Once all of the national best practices pertaining to HIV are collected, Jalen will work with clinical leads in creating an executive summary.</li> <li>The Committee will review the executive summary in the next committee meeting</li> </ul>
4. DY3 Q4 (3.31.18)	<p><b>Milestone #3</b> Launch educational campaigns to improve health literacy and patient participation in healthcare, especially among high-need populations including; Hispanics, lesbian, gay, bisexual, and transgender (LGBT) groups</p> <p><b>Minimum Documentation:</b> Ongoing training, the PMO will collect training materials, sign-in sheets and number of staff trained.</p> <ul style="list-style-type: none"> <li>The committee reviewed the scope and the educational campaign submitted by Voces Latinas.</li> <li>The committee discussed expanding the services of the</li> </ul>	<ul style="list-style-type: none"> <li>The PMO will aid Voces Latinas and create different strategies to expand their educational campaign.</li> </ul>

Topic	Discussion	Actions
	<p>educational campaign submitted by Voces Latinas. The goal is to bring awareness and resources to all races and ethnic groups who may suffer from HIV.</p> <ul style="list-style-type: none"> <li>The Special Care Center was able to identify the different races that receive treatment in the clinic. <b>(African Americans, Europeans, Latinos, and Asians)</b>. The Special Care Center also mentioned that they treat patients who are an apart of the prep program as well as MSM couples. ( Men having Sex with Men)</li> </ul>	
	<p><b>Milestone #5.</b> Ensure that EHR systems used by participating safety net providers must meet Meaningful Use and PCMH Level 3 standards by the end of demonstration year DY3</p> <p><b>Metric 5.1:</b> EHR meets Meaningful Use Stage 2 CMS requirements (Note: any/all MU requirements adjusted by CMS will be incorporated into the assessment criteria).</p> <p><b>Minimum Documentation:</b> Meaningful use certification from CMS or NYS Medicaid or EHR Proof of Certification.</p> <ul style="list-style-type: none"> <li>The PMO was able to collect Meaningful use certifications from the CMS website to show each partners EHR meets stage 2 of meaningful use.</li> </ul>	<ul style="list-style-type: none"> <li>Corey will continue to engage PPS partners and ensure that their EMR is meeting meaningful use standards.</li> </ul>
<p>5. Peer-Led Interventions</p>	<p><b>Peer-Led Interventions:</b> Brightpoint and ACQC</p> <ul style="list-style-type: none"> <li>Brightpoint is currently interviewing 4 candidates who is interested in working in the Peer-Led Interventions project.</li> <li>Two candidates will be hired and they will start working with Primary Care Providers and linking patients to health homes.</li> <li>The Peers hired by Brightpoint will be full time employees after March of 2020 to sustain the peer-led intervention project.</li> </ul>	<ul style="list-style-type: none"> <li>Once Brightpoint launches the Peer-Led Interventions project they will send the PMO quarterly reports as requested.</li> </ul>
<p>6. Question &amp; Open Discussion</p>		<ul style="list-style-type: none"> <li>N/A</li> </ul>
<p>7. Adjourn</p>		<ul style="list-style-type: none"> <li>N/A</li> </ul>