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| **Meeting Title:** | **NYP Queens**  **DSRIP Asthma Home Based Care** | **Meeting Date:** | July 11, 2017 |
| **Facilitator(s):** | H. Jabbar, MD  C. Guglielmo | **Meeting Time:** | 2:00 pm-3:00 pm |
| **Location:** | NYP Queens Hospital, MRI Conference Room  1-866-692-4538 26098085# | | |

**Meeting Purpose:**

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| DSRIP Project Implementation – Committee meeting |

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| **#** | **Topic** | **Responsible Person** | **Document** |
| **1.** | Welcome | H. Jabbar, MD | - |
| **2.** | Review & Approve Minutes: 5/10/2017 | H. Jabbar, MD |  |
| **3.**  **4.** | ***Actively Engaged Patients:***   * The PMO has met the target number for actively engaged patients for DY3.Q1which was 41 patients. The PMO is still collecting June’s data. * The target number for DY3. Q2 for actively engaged patients is 138. This metric is due at the end of September. * Claudia and St. Mary’s will collaborate with the PMO on outreach to partners who are not engaged or sending patients. * Claudia will educate new providers on the home assessment referral process.   ***Current Status***   * New templates were sent out to partners with updated columns, please reach out to Renjie if there are any questions.   ***Next Steps:***   * Claudia and St. Mary’s will collaborate with the PMO on an out-reach strategy to partners who are not engaged or sending patients.   ***Quality Data Review:***   * Rapid Cycle evaluation data review and action planning. | H. Jabbar, MD  K. Fung |  |
| **5.** | **DY3Q4 Deliverable:**  ***Milestone# 5***: Ensure coordinated care for asthma patients includes social services and support.  ***Metric 5.3:*** PPS has assembled a care coordination team that includes use of nursing staff, pharmacists, dieticians and community health workers to address lifestyle changes, medication adherence, health literacy issues, and patient self-efficacy and confidence in self-management.  ***Next Steps:***   * The PMO will develop the Care Coordination roster for reporting including Peds, Asthma Center, ED, Saint Mary’s nurses. * The PMO will create a packet for pharmacist with laminated visual instructions, educational pamphlet with DSRIP referral information. * The PPS would need to engage Total Care Rx and Alexander Infusion.   ***Minimum Documentation:*** Documentation of process and workflow including responsible resources at each stage of the workflow.  ***Current Status:***   * Total Care Rx and Claudia need to come up with a strategy for Asthma education. * C. Duffy will confirm whether Medicaid patients have a co-pay for homecare assessment.   ***Patient Needs:***   * Social services patient needs-resource and gaps. * Social services process of coordination- discussion of current processes.   ***Current Status:***   * Asthma Coalition Training Progress Update- status of trainings, challenges in outreach, next wave of training. | 1. Simmons |  |
| **7.** | Questions & Open Discussion | Team | - |
| **8.** | Adjourn | - | - |