

POLICY: 1.007 ASSESSMENT AND REASSESSMENT

Comprehensive assessments/reassessments must be gathered and completed with each patient enrolled in the HH program in order to identify immediate and long-term medical care, behavioral health (mental health and substance use), and social service needs. Assessments must be conducted at time of enrollment. Reassessments must be conducted annually and as needed.

What are Assessment and Reassessment?

Assessment is a comprehensive evaluation of patients' medical, behavioral health (mental health and substance use), and social service needs at time of enrollment. Social service needs include housing, nutrition, social support, financial/entitlement, legal, transportation, and home health aid/daily living.

Reassessment is a re-evaluation of patients' medical, behavioral health (mental health and substance use), and social service needs, while the patient remains actively enrolled in Health Home (HH) services.

Why are Assessment and Reassessment important?

- Findings are used to develop and update patient-centered care plans detailing specific goals to help address the patient's health and social needs.
- They allow lead HH agencies and collaborating Care Management Agencies (CMAs) to evaluate a patient's progress and engagement with preventive care.
- They help determine how HH services might be improved to better help patients meet their health goals and increase their overall and health-related quality of life.
- They help confirm that patients continue to remain eligible to receive HH services.

PROCEDURE:

Assessments

1. A comprehensive assessment must be completed with each patient under HH Comprehensive in ACD. Components of this assessment include:
 - a. Contact information
 - b. Health status (All medical diagnoses including HIV/AIDS and all chronic illnesses)
 - c. Depression (PHQ-9 Form)
 - d. Medication management
 - e. Functional status
 - f. Behavioral health
 - g. Support network
 - h. Access and coordination
 - i. Socioeconomic status
 - j. Motivation and self-efficacy
 - k. Self-care
 - l. Disposition
2. The assessment must be *started within 7 days* and *completed within 60 days* of enrollment.

3. The assessment should be conducted face-to-face whenever possible and should not be strictly administered as a questionnaire; rather, the assessment should engage the patient in active conversation.
4. Confirm any information provided by the patient regarding their health status by utilizing medical records and case conferencing with medical providers.
5. Information obtained from the assessment must be used to develop an appropriate care plan that addresses patients' needs.

Reassessments

1. A reassessments must be completed with each patient annually while the patient remains actively enrolled in the HH program under HH Comprehensive in ACD.
2. Patients with a change in their medical and/or behavioral health condition or social needs status must be reassessed more frequently as needed.
3. Confirm patients' continued eligibility for HH services.
4. Information obtained from reassessments must be used to update patients' care plans or develop new care plans when additional needs are identified.

Documentation

1. Complete patient assessments and reassessments under HH Comprehensive in ACD.