NewYork-Presbyterian
The University Hospital of Columbia and Cornell

SYSTEMS ACCESS FORM

Please complete all required information and submit to: **Help Desk, Information Services, and 333 E. 38 St 2nd Floor. Fax #212-297-4393 or ext. 74393. To call the Help Desk dial 1-212-746-4357 or 4HELP.**

Employee status: ☐ New ☐ Update ☐ Delete	**Employee ID#:**		**Date:**
Name (first/initial/last): Suffix: MD☐ RN ☐ Dir ☐ VP ☐ Others ☐		**Telephone #:**	
Title:		**Department Name:**	
Department Head Name(please print)		**Telephone #:**	

Hospital(s): ☐ NYH ☐ WST ☐ PW ☐ QNS ☐ CHOB ☐ METH ☐ GRACIE ☐ WYCKOFF ☐ PRESBY
☐ CORNELL ☐ COLUMBIA ☐ TBHC/BKLN ☐ Rogosin Institute ☐ OTHER

Location (bldg. /fl. /rm.):

Equipment type: ☐ PC ☐ Terminal ☐ None	PC/terminal id:
Application print required: ☐ Yes ☐ No	Printer connection? ☐ Yes ☐ No	Printer id:

NOTE: This access form must be completed and signed by a Director/Manager. If the **Employee ID#** is blank it only delays the process.

Screen print required: ☐ Yes ☐ No	Printer id:	Number of function keys: ☐ 12 ☐ 24

PRODUCTION SYSTEMS (Check ID's required)
Note: Windows and Novell required for PC logons. NYP E-mail ID required for Calendar)

☐ Windows-XP	☐ EAGLE – East-EMPI	☐ SRM-NYP – Coders	☐ IVISP
☐ Novell ID	☐ EAGLE – West-EMPI	☐ SRM NYP - PROD	☐ TPX
☐ E-Mail (nyp.org)	☐ EAGLE east Test	☐ SRM East/Aff Coders	☐ TSO
☐ Calendar (E-mail req.)	☐ EAGLE west Test	☐ SRM East/Aff PROD	☐ WSF2
☐ EXECUTIVE portal	☐ ECLIPSYS-SCC	☐ MERS-TH (QA)	☐ WEBCIS
☐ KRONOS 305-1931	☐ ECLIPSYS-XA	☐ CLINIC Track	☐ Cadence (Epic West)
☐ PEOPLESOFT	☐ ECLIPSY-Install	☐ ETRACK	☐ EpicCare (East)
☐ REMEDY	☐ UI (Universal Index)	☐ EzVAK	☐ CBORD (west)
☐ CERNER ID	☐ IDXtend B Klusky	☐ MSM-Surg-Serv	☐ CBORD (East)
☐ CLIMACS x62808	☐ IMNET EPRS	☐ PROD-TSI (Hkeller)	☐ Other
☐ CISYPHUS -	☐ AMICAS (E or W)	☐ LAWSON	_____

REMOTE ACCESS SYSTEMS **TEST APPLICATIONS** : _____
☐ ITA Info Technology Access (Does not require VPN)
☐ ITA (Eclipsys-XA (Does not require VPN)
☐ ITA (With EPIC-West)
☐ VPN (Virtual Priv. Network
Explain why you need VPN:
_____
_____
_____

TRAINING: Please call:
☐COLE-Call (212) 746-4345

Authorized signature: _____ Log # _____