

New York Queens Medicine and Surgery, P.C.  
 (Operating under the assumed name)  
 NEWYORK-PRESBYTERIAN MEDICAL GROUP/QUEENS  
**CHARITY CARE POLICY**

<b>POLICY TITLE:</b> CHARITY CARE	
<b>SUBJECT:</b>	<b>APPROVED BY:</b>
<b>FILE NAME:</b>	<b>POLICY #</b>
<b>REVISION DATES:</b> January 1, 2018	<b>PAGE 1 OF 1</b>

**1) POLICY STATEMENT**

a) NewYork-Presbyterian Medical Group/Queens (hereafter Medical Group) recognizes its responsibility to provide charity care (hereafter Charity Care) for those who may be uninsured or underinsured, and receive urgent or emergency services or other medically necessary services at any Medical Group location. Medical Group is committed to the individual patient need and to providing Charity Care when warranted, regardless of age, gender, race, national origin, socio-economic or immigrant status, sexual orientation or religious affiliation. Medical Group supports and furthers the charitable purposes of NewYork-Presbyterian / Queens (the "Hospital") by engaging in the practice of medicine as directed by the Hospital. Services provided and billed by Hospital are subject to Hospital's own charity care policies and procedures.

**2) CHARITY CARE POLICY**

a) Medical Group and all employed physicians and other clinicians whose professional services are billed by Medical Group will participate in the Medicare and Medicaid programs and comply with all applicable statutes, regulations and guidelines related to participation in such programs and health benefit plans including those that relate to Charity Care.

b) It is our policy to provide emergency care to all patients regardless of ability to pay.

c) Charity Care will be considered on a case-by-case basis.

d) Medical Group will seek to collect patient co-payments and/or deductibles for services not reimbursed by insurance and such receivable amount will not be routinely written off of as uncollectible without appropriate attempts made to collect, except where Charity Care is granted.

i. Patient balances may be afforded a discount, where financial hardship is demonstrated.

ii. Patients requesting relief from payment due to financial hardship may be required to provide relevant information as well as to complete a Medical Group Financial Hardship Worksheet. All completed and returned applications shall be tracked and retained. Charity care applications for uninsured or underinsured patients will be evaluated based on the patient's total gross family income. In order that funds for uncompensated care are not misused and are available for those in need, Medical Group will make reasonable attempts to assist eligible candidates to become covered under any available assistance programs, including Medicaid, other government coverage, commercial coverage or other available coverage in the community. Eligible patients are expected to cooperate by applying for Medicaid or other available coverage, where applicable.

e) This Charity Policy will be reviewed annually and updated as necessary including updates to any outside guidelines, regulations or statutes that may apply, including but not limited to Department of Health and Human Services Poverty Guidelines and IRS rules.