# Environment of Care Training Curriculum 2011

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| Hazardous Waste Management - For Environmental Services Waste Handlers | 1 hr | Environmental Services Waste Disposal Attendants Only, Building Services | Onboarding (60 days), Annually | -Classification of hazardous waste versus non hazardous waste  
-How to properly accumulate waste on-site  
-How to prepare hazardous waste for off-site shipment  
-How to store, label and inspect hazardous waste and universal waste  
-Identify who to call in the event of questions, emergency response and reporting procedures, the tools that are available to all NYP Facilities  
-How to prepare hazardous waste manifests and land disposal notices  
-How to classify, store, and prepare universal waste for off-site shipment  
-How to classify, store, and prepare e-waste for off-site shipment  
-Identify who to call in the event of questions, emergency response and reporting procedures and the tools that are available to all NYP Facilities | Offered Monthly |
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| Hazardous Waste Management - For Laboratory Staff | 1 hr      | All Laboratory Staff                | Onboarding (60 days), Annually | - Classification of hazardous waste versus non-hazardous waste  
  - How to properly accumulate waste onsite  
  - How to prepare hazardous waste for off-site shipment  
  - How to store, label and inspect hazardous waste and universal waste  
  - Identify who to call in the event of questions, emergency response and reporting procedures, the tools that are available to all NYP Facilities  
  - How to prepare hazardous waste manifests and land disposal notices  
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| Hazardous Waste Management - For Facilities | 1 hr | All Facilities Staff | Onboarding (60 days), Annually | -Classification of hazardous waste versus non hazardous waste  
-How to properly accumulate waste on-site  
-How to prepare hazardous waste for off-site shipment  
-How to store, label and inspect hazardous waste and universal waste  
-Identify who to call in the event of questions, emergency response and reporting procedures, the tools that are available to all NYP Facilities  
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| Hazardous & Universal Waste Management - For Pharmacy                       | 1 hr     | All Pharmacy Staff                  | Onboarding (60 days), Annually | -Classification of hazardous waste versus non hazardous waste  
-How to properly accumulate waste on-site  
-How to prepare hazardous waste for off-site shipment  
-How to store, label and inspect hazardous waste and universal waste  
-Identify who to call in the event of questions, emergency response and reporting procedures, the tools that are available to all NYP Facilities  
-How to prepare hazardous waste manifests and land disposal notices  
-How to classify, store, and prepare universal waste for off-site shipment  
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| Hazardous Waste Management - For Nursing | 1 hr     | All Nursing Staff                   | Onboarding (60 days), Annually | -Classification of hazardous waste versus non hazardous waste  
-How to properly accumulate waste on-site  
-How to prepare hazardous waste for off-site shipment  
-How to store, label and inspect hazardous waste and universal waste  
-Identify who to call in the event of questions, emergency response and reporting procedures, the tools that are available to all NYP Facilities  
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| 6 Hazardous Waste Management | 1 hr     | Biomed, IT                         | Onboarding (60 days), Annually | -Classification of hazardous waste versus non hazardous waste  
-How to properly accumulate waste on-site  
-How to prepare hazardous waste for off-site shipment  
-How to store, label and inspect hazardous waste and universal waste  
-Identify who to call in the event of questions, emergency response and reporting procedures, the tools that are available to all NYP Facilities  
-How to prepare hazardous waste manifests and land disposal notices  
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| 5 Universal Waste Management | 30 min   | All Staff                                                                                           | Onboarding (60 days), Annually | -How to classify, store, and prepare universal waste for off-site shipment  
-How to classify, store, and prepare e-waste for off-site shipment  
-Identify who to call in the event of questions, emergency response and reporting procedures and the tools that are available to all NYP Facilities | Offered Monthly   |
| 6 Bloodborne Pathogen Handling | 1 hr     | All staff/faculty exposed to blood or body fluids.                                                   | Onboarding (60 days), Annually | -Description of the OSHA Bloodborne Pathogen Standard  
-Understanding common modes of transmission and methods of preventing exposure; biohazard labeling requirements; personal protective equipment.                                                                 | Offered Monthly   |
| 7 Chemical Hygiene and Laboratory Safety | 2 Hours | Any individuals who work in research, teaching or clinical laboratories.                             | Onboarding (60 days), Annually | Class covers the review of:  
-Potentially hazardous chemicals in the workplace;  
-Chemical labeling and its meaning;  
-Location of MSDS material in the workplace;  
-How to use the MSDS - the health hazard, physical hazard, environmental protection, and special protection sections of the MSDS;  
-The appropriate protective clothing and demonstrate its use;  
-Demonstrate emergency procedures in the event of a hazardous chemical spill;  
-The environmental monitoring protocols. | Offered Monthly   |
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| **7** International Air Transport Association (IATA) - Shipping By Air       | 1 Hour   | All employees who will need to package, ship, or receive infectious materials or biological substances.                                                                                                                                 | Onboarding (60 days), Every 2 years | - Describes the basics of the International Air Transport Association's (IATA) and its Dangerous Goods Regulations (DGR)  
- Awareness of Hazardous Materials  
- Responsibilities in Packaging, Shipping, or Receiving Hazardous Materials  
- Shipping and Packaging Infectious Substances and Biological Specimens.                                            | Offered Monthly                      |
| **8** Hazardous Materials Awareness Training (RCRA & DOT)                    | 2-3 hrs  | All individuals who work with hazardous materials (chemicals, radioactive material and/or biohazardous materials)                                                                                                                      | 1st six months of hire/ and annually thereafter | - Describes the individual's responsibilities for complying with environmental protection standards and transportation of hazardous materials  
- The Department or Transportation (DOT) and Environmental Protection Agencies (EPA's) Resource Conservation & Recovery Act (RCRA) requirements and acceptable methods for hazardous waste disposal are discussed. | Offered Annually                  |
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<td><strong>9</strong> Hazardous Waste Operations and Emergency Response (HAZWOPER)</td>
<td>2-3 hrs</td>
<td>EHS Staff, Central Sterile and Facilities who are Emergency Responders</td>
<td>1st six months of hire/and annually thereafter</td>
<td>PER OSHA's Hazardous Waste Operations and Emergency Response standard: -awareness and promotion of safety among employees who may be exposed to chemical hazards in the work-site. -ensure that employees operate in the safest possible manner in situations where contact with potentially hazardous materials is likely.</td>
<td>Offered Annually</td>
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<tr>
<td><strong>10</strong> Hazard Communication (Specific)</td>
<td>1 hr</td>
<td>All employees who are exp</td>
<td>INITIALLY (1st 90 days) &amp; ANNUALLY</td>
<td>This class covers specific information on the specific chemicals or work place hazards that employees are exposed to. Specific hazard information is covered, including where exposure to this hazard can occur, appropriate PPE and engineering controls, requirements for labeling, recognition of symbol(s) used to represent specific hazards, the hazard communication plan, where to find chemical lists, Material Safety Data Sheets (MSDS), safe work practices and emergency procedures.</td>
<td>Offered Monthly</td>
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<td><strong>11</strong> Radiation Safety</td>
<td>1 Hour</td>
<td>To meet regulatory requirements, radioactive materials users who are new to NYP must receive training on the safe handling of radioactive materials.</td>
<td>1st 30 days and ANNUALLY</td>
<td>This training program will address: (1) NYP specific radiation safety policies and procedures, (2) Proper handling, storage and use of radioactive materials and (3) Spill clean up procedures.</td>
<td>Offered Monthly</td>
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