

DSRIP Meeting Agenda

Date and Time	10/09/15, 3-4PM	Meeting Title	NYP PPS Finance Committee
Location	Conference call	Facilitator	Jay Gormley, Brian Kurz
Go to Meeting	https://global.gotomeeting.com/join/809392461	Conference Line	Dial +1 (646) 749-3122 Access Code: 809-392-461

Invitees	
Ilana Avinari (Methodist)	Fay Pinto (Elizabeth Seton Center for Pediatrics)
Dan Del Bene (SPOP)	David Grayson (Arch Care /Calvary)
Phil Zweiger (ASCNY)	Alan Wengrofsky (Community Healthcare Network)
Steve Zhou (Village Care)	Co-Chair: Jay Gormley (MJHS)
Maria Guevera (NMPP)	NYP Co-Chair: Brian Kurz
Daniel Johansson (ACMH)	

Meeting Objectives	Time
1. Review action items from last committee meeting	5 mins
2. Finalize Financial Health Assessment tool	10 mins
3. Update on Compliance Plan	5 mins
4. Update on PPS Equity Payment Programs	5 mins
5. Update on Value-Based Payment Workgroup	5 mins
6. Update on Participation Agreement	5 mins
7. Review of Funds Flow	10 mins
8. Identify action items for next meeting	5 mins

Action Items				
Description	Owner	Start Date	Due Date	Status
Distribute detailed Project Level Budgets and FTEs	Co-Chairs/Lauren Alexander	9/11	10/9	In progress
Send PPS Participation Agreement to PPS Executive Committee for ratification	Isaac Kastenbaum	9/11	10/9	Complete
Revise financial health assessment and resend to committee for final review	Co-Chairs/Lauren Alexander	9/11	10/9	Complete
Invite project leads to upcoming meetings	Co-Chairs/Lauren Alexander	9/11	10/9	In progress
Next meeting - Review funds flow process and provide update on capital funds	Co-Chairs	9/11	10/9	Not started

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Attendees	
Ilana Avinari (Methodist)	Sam Merrick (NYP)
Phil Zweiger (ASCNY)	NYP Co-Chair: Brian Kurz
Steve Zhou (Village Care)	Co-Chair: Jay Gormley (MJHS)
Daniel Johansson (ACMH)	
Fay Pinto (Elizabeth Seton Center for Pediatrics)	
David Grayson (ArchCare/Calvary)	

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Action Items				
Description	Owner	Start Date	Due Date	Status
Revise financial health assessment and resend to committee for final review	Lauren Alexander/Co-Chairs	10/9	11/13	In progress
Send project presentation schedule and format to committee members	Lauren Alexander	10/9	11/13	Not started
Share slides with committee on safety net equity payment	Lauren Alexander	10/9	11/13	Not started
Provide clarification around funds flow process and collaborator allocation to committee members	Co-Chairs/Lauren Alexander	10/9	11/13	In progress

- B. Kurz opened the meeting.
- B. Kurz announced that, per the Committee's request, an updated budget detailing project expenditures over the five years was e-mailed to the Committee this week.
- B. Kurz reported that the Participation Agreement was ratified by the Executive Committee and would be going out today, Fri, Oct 9th.
- B. Kurz discussed the revised financial health assessment that was shared with the group prior to the meeting. The below additional edits were suggested. A revised assessment will be sent via e-mail and finalized at the next meeting.
 - D. Grayson suggested adding a phone number or e-mail where members could send questions as they complete the assessment.
 - S. Zhou recommended that we add a question to assess parent/subsidiary relationships.
 - D. Johansson suggested that we add language to determine whether an entity is considered a safety-net provider.

DSRIP Meeting Agenda

- B. Kurz noted that we are in the process of securing presenters from each project to present at the upcoming meetings. L. Alexander will send the presentation dates as well as a presentation template that outlines what the presenters will cover.
- B. Kurz reported that we are working with the legal/compliance team to develop the compliance plan. To address the concern that working on compliance issues may be a conflict of interest for the Finance Committee, these issues may report into the Executive Committee.
- B. Kurz provided an overview of a recent webinar from the State which covered the safety net equity payment. L. Alexander will share the slides with the group.
- Regarding value-based payment, B. Kurz reported that he has a meeting next week with the managed care department at NYP to discuss and decide next steps.
- D. Grayson and D. Johansson asked some questions about funds flow and how the process will work at NYP, with specific questions about what the partner allocations will be and when these allocations will be made. There were also questions about the percentage breakdown of funds for foundational elements, projects and contingency, respectively. B. Kurz will address questions regarding funds flow and get back to the group. There was a suggestion to provide an update on funds flow at a future PAC meeting.
- B. Kurz announced that the next meeting would be held on Fri, Nov 13 at 3pm. The meeting was adjourned.

This survey will require you to provide summary-level financial information about your organization. As required by the New York State Delivery System Reform Incentive Payment (DSRIP) Program – each PPS must perform an annual financial health assessment to:

1. Identify those providers in their network that are financially fragile, including those that have qualified as IAAF providers;
2. Define their approach for monitoring those financially fragile providers, which must include an analysis of provider performance on the following financial indicators: days cash on hand, debt ratio, operating margin and current ratio;
3. Include any additional financial indicators that they deem necessary for monitoring the financial sustainability of their network providers

If an organization is found to be financially fragile, the PPS must document:

1. The financial status of those providers identified as financially fragile, including those that qualified as IAAF providers; and how their status impacts their ability to deliver services
2. The identification of any additional financially fragile providers; and
3. The efforts undertaken to improve the financial status of those providers.

This information will not be shared beyond the PPS Finance and Executive Committee. Submission of this form does not guarantee that the PPS will provide financial support, but those safety net providers identified as ‘financially fragile’ will receive guidance from the PPS.

Organizational Information

Organization Legal Name:

Organization Operating Name (e.g. d/b/a):

Does this organization have sub-corporations? Y / N

If yes, are you completing this on behalf of the parent organization or will you submit separate responses for the various sub-corporations?

If ‘submitting for separate sub-corporations,’ what is the name of the specific sub-corporation?

Organization Type: (SELECT FROM DROPDOWN)

Respondent’s Name:

Respondent’s Role:

Respondent’s Email Address:

Organizational Financial Sources:

1. Does your organization provide Medicaid reimbursable services? Y/N
 - a. If Yes, what portion of your annual revenue is driven by Medicaid reimbursement?
2. Does your organization provide services that are reimbursed through Medicare? Y/N
 - a. If Yes, what portion of your annual revenue is driven by Medicare reimbursement?
3. Does your organization provide services that are reimbursed through commercial payors? Y/N
 - a. If Yes, what portion of your annual revenue is driven by commercial reimbursement?
4. Does your organization receive private and/or government grants/philanthropy? Y/N
 - a. If Yes, what percent of revenue is driven by private (individual or foundation) grants?
 - b. If Yes, what percent of revenue is driven by government (city, state, federal) grants?
5. Do you have any other sources of income?
 - a. If yes, what is the source?
 - b. What percent of revenue is driven by these sources?

Organizational Financial Health:

1. *Please provide the total days cash-on-hand for FY2014: _____
(Cash + Short Term Investments) / ((Operating Expenses – Bad Debts – Depreciation)/365)
2. *Please provide your debt ratio for FY2014: _____
(Total Liabilities / Total Assets)
3. *Please provide your operating margin for FY2014: _____
(Change in Unrestricted Net Assets / Unrestricted Revenue and Support)
4. *Please provide your current ratio: _____
(Current Assets / Current Liabilities)
5. Please provide any additional relevant information related to the financial health of your organization.

NYP PPS: Funds Flow Process

1. PPS Collaborator Submits monthly invoice to ppsmembership@nyp.org.
2. PPS Project Lead reviews invoice to ensure services were provided at acceptable quality level.
3. PPS PMO reviews invoice for appropriateness.
4. PPS (NYP) Finance reviews invoice for funds availability.
5. PPS (NYP) Leadership signs off.
6. PPS (NYP) Finance cuts check to sub-contractor **no later than 30 days after the last day of the month of date of the invoice.**

Tab	Requirement Type	Milestone	Target Completion Dates	Calendar Date	Documentation	Initiating Committee	Status
Financial Sustainability	Domain 1 Process Measure	Finalize Compliance Plan consistent with New York State Social Services Law 363-d	DY1, Q3	12/31/2015	Finalized Compliance Plan (for PPS Lead). Subsequent quarterly reports will require an update on ongoing compliance with 363-d.	Finance	In Progress, On Track
Financial Sustainability	Domain 1 Process Measure	Finalize PPS finance structure, including reporting structure	DY1, Q3	12/31/2015	PPS finance structure chart / document, signed off by PPS Board. Subsequent quarterly reports will require PPSs to provide minutes of Finance Committee meetings.	Finance	Complete
Governance	Key Issue	Finalize partnership agreements or contracts with CBOs	DY1, Q4	3/31/2016	Signed CBO partnership agreements or contracts. Subsequent quarterly reports to require minutes of meetings with CBOs.	Finance	In Progress, On Track
Financial Sustainability	Domain 1 Process Measure	Perform network financial health current state assessment and develop financial sustainability strategy to address key issues.	DY1, Q4	3/31/2016	Network financial health current state assessment (to be performed at least annually). The PPS must: -- identify those providers in their network that are financially fragile, including those that have qualified as IAAF providers; -- define their approach for monitoring those financially fragile providers, which must include an analysis of provider performance on the following financial indicators: days cash on hand, debt ratio, operating margin and current ratio; -- include any additional financial indicators that they deem necessary for monitoring the financial sustainability of their network providers In subsequent quarterly reports (i.e. between the annual assessment) PPSs will be required to provide an update on: --the financial status of those providers identified as financially fragile, including those that qualified as IAAF providers; and how their status impacts their ability to deliver services -- the identification of any additional financially fragile providers; and -- the efforts undertaken to improve the financial status of those providers.	Finance	In Progress, On Track
Financial Sustainability	Domain 1 Process Measure	Develop detailed baseline assessment of revenue linked to value-based payment, preferred compensation modalities for different provider-types and functions, and MCO strategy.	DY1, Q4	3/31/2016	Value-based payment plan, signed off by PPS board Subsequent quarterly reports will require updates on implementation of that plan.	Finance	Not started
Funds Flow	Domain 1 Process Measure	Complete funds flow budget and distribution plan and communicate with network	DY1, Q4	3/31/2016	Funds Flow Budget and Distribution Plan, signed off by your Finance Committee, including details of your approach to funds flow on a whole-PPS and project-by-project basis; evidence of involvement of provider network in developing funds flow methodology. Subsequent quarterly reports will require updates to the budget and funds flow tables contained in this template.	Finance	In Progress, On Track